

10/20/04

Idaho TSA - Job Interview Event

Level II

Tool Crib Shipping/Receiving Manager

This job task includes maintaining the tool crib area in a professional manner, including an orderly lay down area in front of the tool crib. This area will contain only items received from our vendors. It will not include weeds, scrap metal, tires, trash barrels, leaves, and/or excessive gravel or dirt. The inside tool crib area shall be a clean orderly place with usable material and parts in every cabinet and storage bin. Old tools not being used will be sold. Broken tools will be disposed of promptly. No bins will be allowed to be filled with junk. The tool room will be kept clean including floors swept, windows washed, counters free of junk, and painted and dusted as needed.

Other duties include: required items will be in stock at all times; prompt ordering of foremens' requests; trucks unloaded and materials received promptly; maintenance and servicing of the Manufacturing Yard's equipment as needed; inspection and servicing of forklifts as needed; and support of the following activities as needed: snow removal, weed control, area clean-up, material pick-up, bidding, office building maintenance, and other activities and duties as assigned.

A clean driving record and appropriate motor vehicle operators license is a necessity. Wage is \$11.00+ an hour, depending on experience.